

## Associate Pastor Search Team Roles

- **Chair** (Team Leader): creates meeting agendas with support of Advisor; facilitates meetings; point person for Search Team.
- **Vice-Chair:** Leads meetings when Chair is absent; point person for logistical arrangements for candidates during interviews.
- **Secretary:** communicates to team members time/place, posts agenda, develops social media communication, distributes notes after each meeting; point person for incoming/outgoing mail and incoming applications.
- **Liaison:** communicates updates to Leadership Team, to webmaster, to congregation; point person to communicate in writing with applicants; helps create written documents to communicate Search Team progress and decisions.
- **Prayer Coordinator:** heads up prayer within Search Team, but also sends out prayers to congregation, and develops prayer/fasting events for congregation in relation to search process.
- **Advisor:** provides prayerful and pastoral leadership and guidance to Search Team, connects Search Team to Evangelical Covenant Church staff, including ECC guidelines and processes; takes meeting minutes, works alongside Chair to prepare meeting agendas.